

Donhead St Andrew Parish Council



Minutes of the Parish Council Meeting Held in St Andrew's Church, St Bartholomew's Street Donhead St Andrew

Thursday 13th November 2025 @ 7:00pm

Present: Cllr Simon Barkham (Chairperson)
Cllr Shena Kozuba-Kozubska
Cllr Jane Sullivan Cllr Jennifer Luckyn-Malone
Cllr Jeremy Hartley Cllr Patricia Maxwell-Arnot
Cllr Clive Burrows

In Attendance: Cllr Gerry Murray: Wiltshire Councillor
Simon Pritchard: Parish Clerk
Nick Martin: Wessex Fibre Broadband Voluntary Coordinator &
member of the Save the Forester Interim Management Committee

Members of the Public: Four

Questions or Statements from Residents:

- Three members of the public attended to encourage the parish council to support the change of use of agricultural land at Pile Oak Cottage (Agenda item 42). The application is to allow the temporary drive and parking area to be added to the domestic curtilage at the back of the cottage. The work undertaken to make the area, that has natural springs, better drained to control the water running down the lane was highlighted. It was noted that the proposed change would mean the remaining agricultural land would only be accessible via the driveway gate, it was confirmed this would be the case and there wasn't a plan to install new access. Comment was made that things appeared to have been approached the wrong way round and that the application for change of use should have been put in before work to the house was stated, this was agreed too and regret expressed.

Report from Wiltshire Councillor Gerry Murray:

Cllr Murray report had been circulated before the meeting, copies had also been tabled.

- Wiltshire Council October Full Council Meeting:** the meeting lasted 12 ½ hours as an attempt was made by the opposition to talk out the business, known as a filibuster – apologies if you witnessed the poor behaviour by some councillors.
- Wiltshire Council Strategic Plan:** the new strategic plan was adopted at the October meeting.
- Free Parking for Blue Badge Holders:** the May election pledge to bring in 3-hours of free parking for blue badge holders at all of Wiltshire Council's car parks has been past.
- Local Nature Recover Strategy:** this policy document has now been adopted. It's a good bit of work, effectively a planning policy. Do take the time to have a look, it has a really good interactive map.

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Signed Chairperson:.....Date.....

- **Air Quality Management Policy:** This will cover all areas of Wiltshire.

Q: what is the situation with the Station Works site in Tisbury in terms of developing the site for housing? A: The updated Tisbury Neighbourhood Plan has now been adopted, so the developer will need to put forward an application that is in line with the new plan. The site is earmarked for housing, but plan B would be to have it as an employment site.

Wessex Fibre Broadband to Residential Homes:

Nick Martin (Wessex Fibre Broadband Voluntary Coordinator) had nothing to report.

19:26

Agenda Item:	
37	<u>Apologies of absence:</u> <ul style="list-style-type: none"> • Cllr Alistair Stoker - away
38	<u>Declarations of Interest:</u> None
39	<u>Adoption of Previous Council Meeting Minutes:</u> <ul style="list-style-type: none"> ▪ Thursday 11th September 2025 It was proposed by Cllr Sullivan to adopt the minutes of the Thursday 11th September 2025, seconded by Cllr Hartley and resolved unanimously.
40	<u>SAVE THE FORESTER:</u> Nick Martin gave a verbal update: 1200 flyers distributed across the Donheads, 230 email address received, 173 responses to the survey. The application for the Forester to be registered as an Asset of Community Value has yet to be decided upon by Wiltshire Council. Interim Management Committee formed, had four members to start with, now has six, good spread of skills in including accountancy, financial, marketing and legal. Looking to form a Community Benefit Society (CBS), it would be this entity that would look to take possession of the Forester. People will be invited to buy shares. A CBS has to be registered with the Financial Conduct Authority, but not companies house. The nascent CBS has submitted an objection to the change of use application. There is a Public Meeting this Saturday at 10am in the Church to gauge public support and to informally vote in the Management Committee of the CBS. An assessment of the cost of refurbishing the Forester has been undertaken, it's not just the cost of buying the freehold. An analysis of the accounts is being undertaken to better understand how the pub can become financially viable. The question of how much people would be willing to contribute will be addressed after Saturday's public meeting.
39	<u>Adoption of Previous Council Meeting Minutes:</u> Adoption of the minutes of Friday 26 th September 2025 had been overlooked. It was proposed by Cllr Burrows to adopt the minutes of Friday 26th September 2025, seconded by Cllr Barkham and resolved unanimously. 19:41 Cllr Murray & one member of the public left the meeting.

41**CO-OPTION OF NEW COUNCIL MEMBER:**

One application had been received from Mr Brent Hyde-Smith, who was in attendance to be interviewed.

A. Interview of the Candidate:

Mr Hyde-Smith stated that the driving factor in putting himself forward was the feeling of wanting to give something back to the community.

B. Election of New Members:

It was proposed by Cllr Barkham that the council co-opt Mr Hyde-Smith onto its membership, seconded by Cllr Hartley resolved unanimously.

C. Declaration of Acceptance of Office:

Cllr Hyde-Smith signed his declaration of acceptance of office and joined the table as a member of the council.

42**Planning Applications Submitted to Wiltshire Council:**

Application No:	PL/2025/08637
Application Type:	Full planning permission
Proposal:	Change of use of Agricultural Land to residential curtilage
Site Address:	PILE OAK COTTAGE, SCOTTS HILL, DONHEAD ST ANDREW, SHAFTESBURY, SP7 9EH

Surprise was expressed that the land is no longer part of the Wardour Estate. The change of use would see the domestic land/curtilage increase by 100%. Opinion expressed that it would reduce the usefulness of the remaining agricultural field due to its small size. No access gate other than through the domestic gate (if approved). Cllr Burrows felt that there was a good argument to allow parking at the back of the house, but this should be in a strictly designated area, overall too much land is being applied for as part of the change, would support just the drive and parking area being changed. Noted that Wiltshire Council have commented that it is a good idea to avoid the need to park on the track.

It was agreed to defer resolving on the application to allow for a site meeting to take place.

Application No:	PL/2025/08817
Application Type:	Householder planning permission
Proposal:	Replacement of the existing thatch with a plain tile roof, a new two storey extension to the north and reworking of the existing side extension to the south.
Site Address:	The Corner Cottage, New Road, Donhead St Andrews, Shaftesbury, SP7 9EG

	<p>This application had been received in the last two days and had been emailed around the council.</p> <p>It was agreed to defer a decision on the application to allow a site meeting to take place.</p> <p><u>Watergate Cottage: New Access on to the Highway:</u></p> <p>The Parish Clerk drew members attention to the refusal notice that Wiltshire Council has issued to the owners of Watergate Cottage. Part of the notice reads " The current off road vehicle access part constructed and in use at the time of the site visit, is illegal and has been complained to the Highway Authority by the Parish Council on the grounds of adversely affecting highway safety for road users. That position is agreed with and upheld by the Highway Authority".</p> <p>It was noted that the Parish Council had not expressed an opinion to Wiltshire Council when it made an informal enquiry as to if permission had been applied for. Further, the Parish Council was not consulted by Wiltshire Council as part of its decision-making process. The basis on which the refusal notice has been issued appears to be false.</p> <p>It was agreed to write to Wiltshire Council to ask them to withdraw the statement on the refusal notice.</p>
43	<p>PARISH COUNCIL FINANCE:</p> <p><u>A. Approval Of Payments:</u></p> <ol style="list-style-type: none"> 1. S. Pritchard - WFHA & Exps Sep - Oct 25 - £62.80 2. Wiltshire Council - May 25 election costs - £370.00 <p>It was proposed by Cllr Barkham to make the payments, seconded by Cllr Hartley and resolved unanimously.</p> <p><u>B. Payments Made Since The Last Meeting:</u></p> <p>This information was circulated ahead of the meeting and was received.</p> <p><u>C. Budget Vs Spend To Date:</u></p> <p>This information was circulated ahead of the meeting and was received.</p>
44	<p><u>Parish Council Donations:</u></p> <ul style="list-style-type: none"> ▪ Tisbus - £100 ▪ Wilshire Air Ambulance - £100 ▪ D&S Air Ambulance - £100 ▪ Happy Gathering Club - £50 ▪ Seeds 4 Success - £50 ▪ The Poppy Appeal (The RBL) - £50 <p>Total spend £450; Proposed by Cllr Kozuba-Kozubska, seconded by Cllr Maxwell-Arnot and resolved unanimously.</p>
45	<p><u>2026/27 Parish Council Projects:</u></p> <p>The following suggestions were made:</p> <ul style="list-style-type: none"> ▪ Three more pedestrian gates from Wiltshire Council (last time £200 each) ▪ Rowberry fingerpost refurbish, noted as being listed and in need of a new finger to be cast, likely to cost thousands. ▪ Sign to the church added to the fingerpost at the triangle.

	<ul style="list-style-type: none"> ▪ Not a project, but the Parish Clerk reminded members that the laptop needed to be replaced. <p>The budget will need to be set at the council's next meeting in January.</p>
46	<p><u>Verbal Reports:</u> To receive any verbal reports.</p> <p>a) Chairperson's Report</p> <ul style="list-style-type: none"> ○ Kelloways Mill: The building works have been inspected by Wiltshire Council, and all is good. ○ Pedestrian Gate: the gate that was purchased from Wiltshire Council back in February is finally being delivered tomorrow. ○ Remembrance Cross: this was cleaned up in time for remembrance Sunday. The Cemetery had also been strimmed and cleared. ○ River Nadder: attended a talk in Tisbury on the quality of the water in the Nadder, in short, the water quality is very poor. <p>b) Cemetery Update:</p> <ul style="list-style-type: none"> ○ Cemetery Warden: Cllr Hyde-Smith agreed to take on responsibility for keeping an eye on the Cemetery <p>c) Highways / Parish Steward – Cllr Burrows</p> <ul style="list-style-type: none"> ○ Cllr Burrows reported that Pig Trough Lane has been partially resurfaced. ○ The gully tanker visited in October, was asked to do four gullies, but ended up doing more, all very helpful. Noted that the hedge cuttings do block them up. ○ Parish Steward due on the 25th of this month, will ask him to dig the grit bins. ○ The Parish Clerk reported that he has received communication from a resident about the collapsed wall at Summer Cottage, it is on the My Wilts website as a known issue but as so often with items like this, it is probably such a low priority that it could take years to be rebuilt. Cllr Burrows will ask the Parish Steward if he has any insight. ○ The Parish Clerk has reported the undergrowth next to the wall at the top of West End, this has been cleared by Wiltshire Council in previous years. <p>d) New Pedestrian Gate Installation – Update on Project</p> <ul style="list-style-type: none"> ○ Already updated under chairs report. <p>e) Rights of Way – Cllr Maxwell-Arnot</p> <ul style="list-style-type: none"> ○ DSTA:6 – Bridge by Park Pond. Gates are missing string to keep them closed. Also had to keep cutting the brambles back all summer to keep it accessible. <p>f) Flood Warden – Cllr Hartley</p> <ul style="list-style-type: none"> ○ Nothing to report re flooding yet this winter but need to follow up with the Flood Action Group from the last meeting, especially on contingency planning <p>g) Parish Clerk's Reports</p> <ul style="list-style-type: none"> ○ Planning Training: will take place on Wed 26th November 18:30pm at the New Remembrance Hall in Charlton if anyone wanted to join - £20pp would be charged to the council to help cover costs.

End of Formal Meeting 21:03

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