

Donhead St Andrew

Parish Council



Notice of Meeting:

**To all Members of Donhead St Andrew Parish Council
you are hereby summoned to attend a meeting of the Parish Council
to resolve on the matters as outlined below.**

**To be held in St Andrew's Church, Donhead St Andrew
on Thursday 14th November 2024 @ 7:00pm**

Signed: *S. Pritchard* **Simon Pritchard** PSLCC

Parish Clerk & Responsible Finance Officer

Questions or Statements from Residents:

A short period of time is set aside prior to the start of the meeting for questions or statements from members of the public on any matter concerning the village; each person speaking for no longer than 3 minutes.

Please note that any question requiring an answer that needs to be researched will be noted and included in the agenda for the following meeting.

Statements will be noted at the meeting, but no discussion will take place unless the topic is already on the agenda; any discussion will take place during the agenda item.

Report from Wiltshire Councillor Richard Budden:

To receive a verbal update from Wiltshire Councillor Richard Budden and an opportunity for residents / councillors to ask questions.

Wessex Fibre Broadband to Residential Homes:

To receive any updates on this project.

Formal Meeting Agenda

38) Apologies for Absence:

To receive and approve any apologies of absence from members of the council.

39) Declarations of Interest:

Members to declare interests in any agenda item:

- a)** Declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests.
- b)** Declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests.
- c)** Applications for dispensations; to be submitted in writing to the Parish Clerk before the meeting.

40) Adoption of Previous Council Meetings Minutes:

- **Thursday 12th September 2024 - Council Meeting**
- **Wednesday 16th October 2024 - Formal Site Meeting**

41) Planning Applications Submitted to Wiltshire Council:

To receive any planning applications that have been submitted to Wiltshire Council and to pass comment back to Wiltshire Council

Find the full details of the applications on the Wiltshire Council website:

<https://development.wiltshire.gov.uk/pr/s/>

None received by the time the agenda was issued but the Parish Council reserves the right to table any applications received by the time of this meeting.

42) Conditions of the Highways in the Donheads - Formal Complaint to Wiltshire Council - Response:

To receive response to formal letter of complaint made to the Wiltshire Council CEO over the poor condition of the Highways in and around the Parish. To resolve on any further action.

43) PARISH COUNCIL FINANCE:

A. Approval of Payments:

To approve payments to be made:

1. S. Pritchard - WFHA & Travel Sep to Nov 24 - £92.40
2. D'head St Mary PC - Printer Inks - £15.00

B. Payments Made Since the Last Meeting:

To receive the payments list.

C. New Bank Signatory:

To resolve on the appointment of a third bank signatory

D. Budget Vs Spend to Date:

To receive the latest budget spend to date.

44) 2025/26 Parish Council Projects:

A second opportunity for members to suggest projects for the 2025/26 budget.

45) New Pedestrian Gates Installation - Update on Project:

To receive a verbal update on this project and to agree any next steps.

46) Cemetery Management (Lower Street) - Cemetery Fees:

To receive a recommendation from the Parish Clerk as to an appropriate level for the 24/25 fees and to resolve on the same.

47) National Pay Agreement 24/25:

To note the national pay agreement for 2024/25 has finally been settled, an increase of £1,290 per year on all pay grades, pro rata (about £4.41 per week). Some backpay will be due as the new scales are backdated to the 1st of April (2024).

48) Verbal Reports:

To receive any verbal reports.

a) Chairperson's Report

b) Cemetery Update

c) Highways / Parish Steward - Cllr Burrows

d) Rights of Way - Cllr Maxwell-Arnot

e) Flood Warden - Cllr Hartley

f) Parish Clerk's Report

End of Formal Meeting

Future Meeting Dates:

- Thursday 9th January 2025
- Thursday 13th March 2025
- Thursday 15th May 2025