

# Donhead St Andrew

## Parish Council



Minutes of the Parish Council Meeting  
Held at St Andrew's Church, St Bartholomew's Street  
Donhead St Andrew

**Thursday 11<sup>th</sup> July 2024 @ 7:00pm**

**Present:**

Cllr Simon Barkham (Chairman)	
Cllr Jonathan Mason	Cllr Alistair Stoker
Cllr Jane Sullivan	Cllr Patricia Maxwell-Arnot
Cllr Jeremy Hartley	Cllr Clive Burrows
Cllr Jennifer Luckyn-Malone	

**In Attendance:** Cllr Richard Budden: Wiltshire Councillor  
Simon Pritchard: Parish Clerk

**Members of the Public:** Four

### **Questions or Statements from Residents:**

- Two residents attended the meeting as their planning application was on the agenda (PL/2024/05023), a shed at the end of their garden on higher ground. An orchard has been planted in the area and a hornbeam hedge, so will be reasonably screeded. The whole garden is a wildlife haven, shed will be for storing tools and the occasional shelter from the rain. Surprised to be told by Wiltshire Council that planning permission was required, understand this is due to being in AONB (National Landscape).

### **Report from Wiltshire Councillor Richard Budden:**

- Road Maintenance:** noted this evening that Pig Trough Lane surface is rather poor. The road linking St Andrew to St May is almost impassable, as is Wardour Lane.
- Will keep pushing Wiltshire Council to produce a plan of when the highway issues will be addressed. Please can the Parish Council provide an up-to-date list of the problem areas.
- Concern was expressed by a few council members over the method used to fix potholes. The patching kits used by the Parish Steward gives a very poor result and isn't particularly durable. Much better the lorry machine that uses hot tar.
- Road Safety: have the statistics to show that this area of the A30 has a high number of serious accidents and the area generally has the most in Wiltshire, this is being looked at by the Area Board.

### **Wessex Fibre Broadband to Residential Homes:**

Nick Martin (Wessex Fibre Broadband Voluntary Coordinator) report had been emailed to members. It will be posted onto the noticeboards and website.

19:30

Parish Clerk: Mr S. Pritchard

Website: [www.donheadstandrew-pc.org.uk](http://www.donheadstandrew-pc.org.uk)

Thursday 11<sup>th</sup> July 2024

Signed Chairperson:.....Date.....

Agenda Item:									
<b>17</b>	<b><u>Apologies of absence:</u></b> Cllr Shena Kozuba-Kozubska – Work commitments								
<b>18</b>	<b><u>Declarations of Interest:</u></b> None								
<b>19</b>	<b><u>Adoption of Previous Council Meeting Minutes:</u></b> <ul style="list-style-type: none"> <li><b>Minutes of Thursday 9<sup>th</sup> May 2024 - The Annual Council Meeting</b>  It was proposed by Cllr Barkham to adopt the minutes of the 9<sup>th</sup> May 2024, seconded by Cllr Stoker and resolved unanimously.</li> </ul>								
<b>20</b>	<b><u>Planning Applications Submitted to Wiltshire Council:</u></b> <table border="1"> <tr> <td>Application No:</td><td>PL/2024/05023</td></tr> <tr> <td>Application Type:</td><td>Householder planning permission</td></tr> <tr> <td>Proposal:</td><td>Proposed Garden Shed</td></tr> <tr> <td>Site Address:</td><td>Summer Cottage, West End Lane, Donhead St Andrew, Shaftesbury, SP7 9DY</td></tr> </table> <p>A few council members had site visited, including Cllr Stoker who commented that the shed would be reasonably well screeded.</p> <p><b>It was proposed by Cllr Burrows that the Parish Council had no objection, seconded by Cllr Mason and resolved unanimously.</b></p>	Application No:	PL/2024/05023	Application Type:	Householder planning permission	Proposal:	Proposed Garden Shed	Site Address:	Summer Cottage, West End Lane, Donhead St Andrew, Shaftesbury, SP7 9DY
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<b>21</b>	<b><u>Conditions of the Roads in the Donheads:</u></b> This matter had been covered under Cllr Budden’s reports before the start of the meeting. There was general acknowledgement that despite the efforts of Cllr Budden, the Parish Council and many residents, nothing had changed with the condition of the roads, and they continue to get worse. The Clerk suggested that the Parish Council could make a formal complaint to Wiltshire Council for its failure to maintain the local highways. <b>It was agreed that the Parish Council would make a formal complaint.</b> Cllr Budden suggested sending the complaint to the Cabinet Member for Highways								
<b>22</b>	<b><u>CEMETERY MANAGEMENT:</u></b> <b><u>A. Tree Works and Additional Cutting Update:</u></b> The Chair confirmed that the tree works had been completed, a little over budget, but the company used removed the chipping from site. There is now some cut wood (logs) left on site, these need to be cleared so please help yourself. The person who is now undertaking all the strimming/ clearing will now be able to get in to do his bit.								

	<p><b><u>B. Cemetery Noticeboard:</u></b></p> <p>The Clerk reminded the council that there was already agreement that a sign would be put up in the Cemetery displaying the rules. This agenda item was just asking the question as to if that notice should be a printed metal sign, or if a noticeboard should be erected to allow the signs inside to be changed / updated.</p> <p>After a long debate, the general feel was that some sort of small noticeboard by the gate or on the gate was preferable.</p>
<b>23</b>	<p><b>PARISH COUNCIL FINANCE:</b></p> <p><b><u>A. Approval Of Payments:</u></b></p> <p>To approve payments to be made</p> <p>1. S. Pritchard - WFHA &amp; Travel Jan to June 24 - £121.98</p> <p><b>It was proposed by Cllr Barkham to make the payment, seconded by Cllr Mason and resolved unanimously.</b></p> <p><b><u>B. Payments Made Since The Last Meeting:</u></b></p> <p>This information had been circulated ahead of the meeting and was received.</p> <p><b><u>C. Budget Vs Spend To Date And Earmarked Balances:</u></b></p> <p>This information had been circulated ahead of the meeting and was received. It was noted that the Cemetery maintenance line would be overspending this year.</p> <p><b><u>D. Earmarked Balances:</u></b></p> <p>At the May Annual Council meeting, the RFO had recommended the discontinuing of the earmarked fund of £2,754.25 that the Parish Council holds as there wasn't the knowledge as to what the money was for or where it was from. Councils can earmark money, but this is more normally done for specific capital projects and that wasn't the case here.</p> <p>At the May meeting the Council resolved that the earmarked fund should be investigated as to its origin and purpose.</p> <p>The RFO has been able to establish that the original donation was for £10,000 from a parish resident who wished to remain anonymous. It was apparently made clear at the time that no ties could be put on what the money could be spent on, but it was to be of benefit to the community, over the years the council has tried to use it for tangible items for the Parish. The RFO made the point that as the fund wasn't understood, that over the last two years it is possible that items that have been purchased could have been allocated to this fund and so it could quite conceivably be counted as having all been spent.</p> <p><b>It was proposed by Cllr Barkham to earmark the remaining fund for the Cemetery to cover the tree works and cost of new noticeboard, seconded by Cllr Burrows. 3 in favour, 4 against, one abstention - so the motion fell.</b></p> <p>Cllr Maxwell-Arnot proposed using the money for footpath improvements, there was no seconder.</p>

	<p><b>It was proposed by Cllr Stoker to set-aside the RFO recommendation and leave the earmarked fund in place how it is, seconded by Cllr Mason. Resolved 7 for - 1 against.</b></p>
<b>24</b>	<p><b><u>New Pedestrian Gates Installation - Update on Project:</u></b>  No response had been received from the two landowners that had been approached for permission to change the stile on their land over to a gate. Cllr Mason offered to pursue one of them as they visit the pub.</p>
<b>25</b>	<p><b><u>Donhead St Andrew Village Design Statement - Updated on Wiltshire Council adoption:</u></b>  The Clerk reported that the last response from Wiltshire Council said that Wiltshire Council would not adopt the updated VDS until a consultation statement document is created. An example of this document had been sent by Wiltshire Council, it is 46 pages long and very detailed.  It was noted that the VDS holds very little, if any, weight in local planning law and that the amount of resource that would be required to put together such a document would be disproportionate. There was simply no appetite among the council membership to take on such a task and a planning consultant would cost many thousands.  <b>It was agreed that the VDS update will not be pursued with Wiltshire Council.</b></p>
<b>26</b>	<p><b><u>Verbal Reports:</u></b>  To receive any verbal reports.</p> <p><b>a) Chairman's Report</b></p> <ul style="list-style-type: none"> <li>o Nothing further to report</li> </ul> <p><b>b) Highways / Parish Steward - Cllr Burrows</b></p> <ul style="list-style-type: none"> <li>o The Parish Steward will be in the parish next week, he will spend most of his time patching potholes.</li> </ul> <p><b>c) Rights of Way - Cllr Maxwell-Arnot</b></p> <ul style="list-style-type: none"> <li>o Various rights of way getting overgrown: DSTA3 &amp; DATA4</li> <li>o The bench at Wardour Castle that the Parish Council donated is still missing.</li> </ul> <p><b>d) Flood Warden - Cllr Hartley</b></p> <ul style="list-style-type: none"> <li>o Attend a Wiltshire Council training event with the theme of emergency planning.</li> <li>o Will shortly be contacting the former members of the Flood Action Group.</li> </ul> <p><b>e) Parish Clerk's Reports</b></p> <ul style="list-style-type: none"> <li>o <b>PL/2024/03243 - Inglegreen:</b> The Clerk reported that this planning application had been resubmitted and wondered if the council needed to make any update to its submission. Cllr Burrows had inspected the updated submission and had concluded that the change was a further submission for the applicant as to why the change should be granted. There was no need for the Parish Council to update its submission.</li> </ul>

End of Formal Meeting 20:39  
Next Meeting: Thursday 9<sup>th</sup> May 2024