

# Donhead St Andrew

## Parish Council



### Notice of Meeting:

**To all Members of Donhead St Andrew Parish Council  
you are hereby summoned to attend a meeting of the Parish Council  
to resolve on the matters as outlined below.**

**To be held in St Andrew's Church, Donhead St Andrew  
on Thursday 12<sup>th</sup> September 2024 @ 7:00pm**

Signed: *S. Pritchard* **Simon Pritchard** PSLCC  
**Parish Clerk & Responsible Finance Officer**

### Questions or Statements from Residents:

A short period of time is set aside prior to the start of the meeting for questions or statements from members of the public on any matter concerning the village; each person speaking for no longer than 3 minutes.

Please note that any question requiring an answer that needs to be researched will be noted and included in the agenda for the following meeting.

Statements will be noted at the meeting, but no discussion will take place unless the topic is already on the agenda; any discussion will take place during the agenda item.

### Report from Wiltshire Councillor Richard Budden:

To receive a verbal update from Wiltshire Councillor Richard Budden and an opportunity for residents / councillors to ask questions.

### Wessex Fibre Broadband to Residential Homes:

To receive any updates on this project.

## Formal Meeting Agenda

### **27) Apologies for Absence:**

To receive and approve any apologies of absence from members of the council.

### **28) Declarations of Interest:**

Members to declare interests in any agenda item:

- a)** Declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests.
- b)** Declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests.
- c)** Applications for dispensations; to be submitted in writing to the Parish Clerk before the meeting.

**29) Adoption of Previous Council Meetings Minutes:**

- **Thursday 11th July 2024 - Council Meeting**

**30) Planning Applications Submitted to Wiltshire Council:**

To receive any planning applications that have been submitted to Wiltshire Council and to pass comment back to Wiltshire Council

Find the full details of the applications on the Wiltshire Council website:

<https://development.wiltshire.gov.uk/pr/s/>

Application No:	PL/2024/07637
Application Type:	Full planning permission
Proposal:	Conversion and extension of existing garages to form an Ancillary Granny Annexe
Site Address:	Shirley Cottage, Sands Lane, Donhead St Andrew, Shaftesbury, SP7 9EN.

Direct link: <https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ3000008TB57>

**31) Conditions of the Highways in the Donheads:**

To confirm that a formal letter of complaint was made to the Wiltshire Council CEO over the poor condition of the highways in and around the Parish. To resolve on any further action.

**32) CEMETERY MANAGEMENT:**

The Parish Council owns and manages the Lower Street cemetery.

**A. Additional Cutting Update:**

To receive a verbal report

**B. Cemetery Noticeboard:**

To resolve on buying an Oak H75 X W55cm Single Door noticeboard for £732.  
Additional engraving £144.

**33) PARISH COUNCIL FINANCE:****A. Approval of Payments:**

To approve payments to be made:

1. S. Pritchard - WFHA & Travel July to Aug24 - £34.66

**B. Payments Made Since the Last Meeting:**

To receive the payments list.

**C. Budget Vs Spend to Date:**

To receive the latest budget spend to date.

**34) New Pedestrian Gates Installation - Update on Project:**

To receive a verbal update on this project and to agree any next steps.

### **35) Parish Council Donations:**

To resolve on the awarding of any donations to local groups / charities that provide a service to the Parish. This may include:

- Wiltshire Citizens Advice
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### **36) Annual Review of Clerk's Pay and Allowances:**

- a) To resolve on the awarding of one SCP after a successful year – This will cost the council an extra £1.89 per week (plus pension contribution of .28p per week).
- b) To resolve on the increase of the WFH allowance from £4 to £6 per week to cover the increasing costs of the Clerk providing their own workspace.

### **37) Verbal Reports:**

To receive any verbal reports.

- a) **Chairman's Report**
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End of Formal Meeting

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