

# Donhead St Andrew

## Parish Council



Minutes of the Parish Council Meeting  
Held at St Andrew's Church, St Bartholomew's Street  
Donhead St Andrew

**Thursday 14<sup>th</sup> November 2024 @ 7:00pm**

**Present:**

Cllr Simon Barkham (Chairperson)	
Cllr Jane Sullivan	Cllr Shena Kozuba-Kozubska
Cllr Patricia Maxwell-Arnot	Cllr Jennifer Luckyn-Malone
Cllr Jeremy Hartley	Cllr Clive Burrows

**In Attendance:**

Cllr Richard Budden: Wiltshire Councillor
Simon Pritchard: Parish Clerk

**Members of the Public:** Two

### **Questions or Statements from Residents:**

- A resident asked about the cutting of roadside hedging, when will Wiltshire Council be cutting or is it the owner of the hedge's responsibility. If it's the owner, can they be encouraged to cut them now?  
It was noted that hedges are the responsibility of the owner, and that Wiltshire Council will not take on cutting anything more than they do now.
- The Tisbury road at the junction with the drive to Park Gate Farm is dangerous. Cars are forced into the middle of the road as they come around the corner due to sediment build up on one side of the road and pot holes on the other side of the road. The road and the bank needs clearing of all the sediment build-up.  
Cllr Burrows responded that he has spoken with the Parish Steward about this corner, the steward feels it needs mechanical equipment to clear so it has been reported to Wiltshire Council who have now contracted the job out.  
The Council encourage everyone to report matters like this directly to Wiltshire Council via their website or on the my-reporting phone app, the more reports received the higher the priority given to the issue.
- A second resident has fallen over and broken her elbow in a pothole, this time on Wardour Lane.

### **Report from Wiltshire Councillor Richard Budden:**

Cllr Budden issued a written report before the meeting – this was circulated to councillors and the report was referred to during the verbal exchange.

- **Environment / Carbon Neutral:** 44% of Wiltshire's household waste is sent for incineration, the most polluting form of energy generation which Councillor Budden assumes produces 110,000 thousand tonnes of carbon dioxide per year. The county needs to burn less and

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recycle more but there is a long-term contract in place to burn the waste, with a high penalty for ending the contract. Food waste is up to 40% of the volume.

- A question was raised about the Shaftesbury Waste Recycling Centre now charging residents of Wiltshire – enquiries will be made.
- **Fly Posting Enforcement:** Wiltshire have opted to increase the fixed penalty for fly posting from £75 to £500. To avoid this advertisers of community events (Village fete, Art Exhibition etc) will need to contact Local Highways a min of 4 weeks in advance giving reasons for the signage, its location, how long it will be in place and the types of signage to be used. The council will provide advice on how to advertise and gain the necessary consents.
- **Local Nature Recovery Strategy:** New public consultation starting Feb/March.
- **SEND costs to Local Authorities:** The massive and growing cost of SEND education and its affects on the Councils finances has been in the national news lately.
- **Tisbury Station Works Development:** a question was asked as to what is happening with this? The Tisbury Neighbourhood Plan (NP) is now with the planning inspector waiting to be signed off. Once adopted the new NP says that this site will need new pedestrian access before it can be developed, and this should not be via the railway bridge. An independent report into the flooding risk of the area is due soon as well. The new NP earmarks the site for 60 homes.

### **Wessex Fibre Broadband to Residential Homes:**

Nick Martin's (Wessex Fibre Broadband Voluntary Coordinator) report was emailed to members. It will be posted onto the noticeboards and website.

53 properties now connected, not aware of any issues with service once connected. 7 who have signed up still waiting to be connected. The scheme to connect the 89 properties in the parish that are not covered by the St Andrews scheme is due in late 2025 and is now called the Ludwell scheme.

19:40

17:40

Agenda Item:							
38	<b><u>Apologies of absence:</u></b> Cllr Alistair Stoker - Holiday						
39	<b><u>Declarations of Interest:</u></b> None						
40	<b><u>Adoption of Previous Council Meeting Minutes:</u></b> <ul style="list-style-type: none"><li>▪ Thursday 12th September 2024 - Council Meeting</li><li>▪ Wednesday 16th October 2024 - Formal Site Meeting</li></ul> <b>It was proposed by Cllr Luckyn-Malone to adopt both sets of minutes, seconded by Cllr Kozuba-Kozubska and resolved: 6 - in favour, 1 - abstention</b>						
41	<b><u>Planning Applications Submitted to Wiltshire Council:</u></b> <table><tr><td>Application No:</td><td>PL/2024/09902</td></tr><tr><td>Application Type:</td><td>Householder planning permission</td></tr><tr><td>Proposal:</td><td>Two storey extension to form additional living space and additional bedroom</td></tr></table>	Application No:	PL/2024/09902	Application Type:	Householder planning permission	Proposal:	Two storey extension to form additional living space and additional bedroom
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	<table border="1" data-bbox="268 190 1431 257"> <tr> <td data-bbox="268 190 847 257">Site Address:</td><td data-bbox="847 190 1431 257">Yew Tree Cottage, Barkers Hill, Semley, Shaftesbury, SP7 9BH</td></tr> </table> <p>This application was received after the agenda was issued. It was noted that it was just inside the parish boundary of Semley Parish, rather than being in St Andrew.</p> <p><b>It was proposed by Cllr Burrows that the Parish Council makes no comment to the application, seconded by Cllr Barkham and resolved unanimously.</b></p>	Site Address:	Yew Tree Cottage, Barkers Hill, Semley, Shaftesbury, SP7 9BH
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42	<p><b><u>Conditions of the Roads in the Donheads:</u></b></p> <p>A formal letter of complaint has been set to the Wiltshire Council CEO Lucy Townsend, this was then past to Sam Howell, Highways Director to respond on the 4<sup>th</sup> of September. No response received by the 29<sup>th</sup> of September, so chaser email sent by the Parish Clerk asking when a response can be expected and what the SLA for responding to a formal complaint was. Still no response by 24<sup>th</sup> October, so second chaser email sent, this was acknowledged and response from Sam Howell was received the same day.</p> <ul style="list-style-type: none"> <li>○ Since the 24<sup>th</sup> of October, a second person has fallen on unmaintained highway and broken their arm.</li> <li>○ Of the list of roads that are to be repaired, that was sent by Sam Howell, only one is in the Parish. There is no mention of many areas in the Parish that have been reported many times.</li> <li>○ It was suggested that the Parish Council now request the last four years highways inspection reports.</li> <li>○ That the MP should now be copied into future correspondence.</li> <li>○ It was noted that no information is being shared with the Parish Council, highway improvement works are scheduled many months in advance, this information should be shared with the local councils as a matter of course rather than having to be dragged out.</li> </ul> <p><b>It was agreed that a further letter be drafted and sent to Wiltshire Council picking up on these points.</b></p>		
43	<p><b>PARISH COUNCIL FINANCE:</b></p> <p><b><u>A. Approval Of Payments:</u></b></p> <p>To approve payments to be made</p> <ol style="list-style-type: none"> <li>1. S. Pritchard - WFHA &amp; Travel Sep to Nov 24 - £92.40</li> <li>2. D'head St Mary PC - Printer Inks - £15.00</li> </ol> <p><b>It was proposed by Cllr Barkham to make the payment, seconded by Cllr Sullivan and resolved unanimously.</b></p> <p><b><u>B. Payments Made Since The Last Meeting:</u></b></p> <p>This information had been circulated ahead of the meeting and was received.</p> <p><b><u>C. New Bank Signatory:</u></b></p> <p><b>It was agreed that Cllr Luckyn-Malone would become a signatory.</b></p>		

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	<p><b><u>D. Budget Vs Spend To Date:</u></b></p> <p>This information had been circulated ahead of the meeting and was received. It was noted that the Cemetery maintenance line was already overspent and still had a further £395 spend to go on it. Additional funds will have to be attributed to this line in next year's budget.</p>
<b>44</b>	<p><b><u>2025/26 Parish Council Projects:</u></b></p> <p>A few ideas were put forwards, none with any costing.</p> <ul style="list-style-type: none"> <li>○ Fingerpost signs to the Church</li> <li>○ A few existing fingerposts need restoring/repainting – inc at Rowberry</li> <li>○ Repairing the village entrance sign on the Tisbury Road</li> <li>○ Continue replacing stiles with pedestrian gates</li> <li>○ 'Slow' signs in several locations – noted that this can only be achieved via Wiltshire Council.</li> </ul>
<b>45</b>	<p><b><u>New Pedestrian Gates Installation - Update on Project:</u></b></p> <p>Still not able to make contact with owner of Kelloway's Mill to gain permission to upgrade a stile on their land.</p> <p>Gate now on order from the Wiltshire Council Rights-of-way Officer location on DSTA2 that the council have permission for.</p>
<b>46</b>	<p><b><u>Cemetery Management (Lower Street) - Cemetery Fees:</u></b></p> <p>The Parish Clerk had circulated a paper showing what the current fees were and what the Church of England charges.</p> <p><b>It was proposed by Cllr Barkham to increase all fees by 10%, seconded by Cllr Hartley and resolved unanimously.</b></p>
<b>47</b>	<p><b><u>National Pay Award 24/25:</u></b></p> <p>The national pay award settlement was noted. Some backpay will be due as the statement is backdated to the 1<sup>st</sup> of April 24</p>
<b>48</b>	<p><b><u>Verbal Reports:</u></b></p> <p>To receive any verbal reports.</p> <p><b>a) Chairperson's Report</b></p> <ul style="list-style-type: none"> <li>○ The Chair thanked Cllr Luckyn-Malone for laying the poppy wreath on Remembrance Day, on the Parish Council's behalf.</li> </ul> <p><b>b) Cemetry Update:</b></p> <ul style="list-style-type: none"> <li>○ Delay in obtaining a noticeboard as company not responding to emails. A local carpenter has now also been asked to provide a quote.</li> </ul> <p><b>c) Highways / Parish Steward – Cllr Burrows</b></p> <ul style="list-style-type: none"> <li>○ The Parish Steward will be in the parish next week, he had last month off. His time will be mostly taken up with filling potholes.</li> <li>○ Blocked gully issue at West End raised by resident. The Parish Steward will take a look but probably beyond his capably to sort and so will need to be reported to Wiltshire Council.</li> </ul>

	<p><b>d) Rights of Way</b> - Cllr Maxwell-Arnot</p> <ul style="list-style-type: none"><li>○ DSTA2 Kissing gate overgrown and lots of unfriendly signs further down</li><li>○ DSTA14 electric fence no longer on so full access restored</li><li>○ DSTA6 gates on bridge needs some attention as not staying closed, will take some string down to them.</li></ul> <p><b>e) Flood Warden</b> - Cllr Hartley</p> <ul style="list-style-type: none"><li>○ Since last meeting there has been two flood alerts on the Nadder, but nether came to much</li><li>○ The flood action group has now been reformed. Would like to get some information up on the website.</li></ul> <p><b>f) Parish Clerk's Reports</b></p> <ul style="list-style-type: none"><li>○ <b>Road Closure Notices:</b> Received feedback from a resident that the Wilshire Council notices are unhelpful as they rely on road numbers that residents don't have access to, would like to see the road names used - this will be feedback to Wiltshire Council.</li></ul>
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End of Formal Meeting 20:51