

Donhead St Andrew

Parish Council



Notice of Meeting:

**To all Members of Donhead St Andrew Parish Council
you are hereby summoned to attend a meeting of the Parish Council
to resolve on the matters as outlined below.**

**To be held in St Andrew's Church, Donhead St Andrew
on Thursday 9th January 2025 @ 7:00pm**

Signed: *S. Pritchard* **Simon Pritchard** PSLCC

Parish Clerk & Responsible Finance Officer

Questions or Statements from Residents:

A short period of time is set aside prior to the start of the meeting for questions or statements from members of the public on any matter concerning the village; each person speaking for no longer than 3 minutes.

Please note that any question requiring an answer that needs to be researched will be noted and included in the agenda for the following meeting.

Statements will be noted at the meeting, but no discussion will take place unless the topic is already on the agenda; any discussion will take place during the agenda item.

Report from Wiltshire Councillor Richard Budden:

To receive a verbal update from Wiltshire Councillor Richard Budden and an opportunity for residents / councillors to ask questions.

Wessex Fibre Broadband to Residential Homes:

To receive any updates on this project.

Formal Meeting Agenda

49) Apologies for Absence:

To receive and approve any apologies of absence from members of the council.

50) Declarations of Interest:

Members to declare interests in any agenda item:

- a)** Declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests.
- b)** Declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests.
- c)** Applications for dispensations; to be submitted in writing to the Parish Clerk before the meeting.

51) Adoption of Previous Council Meetings Minutes:

- **Thursday 14th November 2024**

52) CO-OPTION OF NEW COUNCIL MEMBER:

To receive the one application received and resolve if to elect.

Application received from: Mr Bob Ashcroft

A. Interview of the Candidate:

Council members to interview the candidate.

B. Election of New Members:

Members are invited to make a proposal of co-option.

C. Declaration of Acceptance of Office:

Any new council member is required to sign a declaration of acceptance of office.

Once signed that person becomes a member of the council and should join the table for the rest of the meeting.

53) Planning Applications Submitted to Wiltshire Council:

To receive any planning applications that have been submitted to Wiltshire Council and to pass comment back to Wiltshire Council

Find the full details of the applications on the Wiltshire Council website:

<https://development.wiltshire.gov.uk/pr/s/>

NB: No applications received by the time the agenda was issued but the Parish Council reserves the right to table any applications received by the time of this meeting.

54) Poor Condition of the Highways in the Parish - Formal Complaint to Wiltshire Council:

To receive response to follow up letter of complaint to Samantha Howell (Director of Highways and Transport) following formal letter of complaint made to the Wiltshire Council CEO on the 4th of September 2024, reference the poor condition of the Highways in and around the Parish. To resolve on any further action.

55) Wiltshire Council's Local Transport Plan 4 - Consultation:

To agree any response to the current Consultation

56) PARISH COUNCIL FINANCE:

A. Approval of Payments:

To approve payments to be made: None

B. Payments Made Since the Last Meeting:

To receive the payments list.

C. Budget Vs Spend to Date:

To receive the latest budget spend to date.

D. Appointment of Internal Auditor:

To resolve on the appointment of the internal auditor for 2024/25

E. Parish Council Budget & Precept 2025/26:

To resolved on the budget & parish precept for 2025/26. The RFO has drafted a budget and given three options to fund.

57) New Pedestrian Gates Installation - Update on Project:

To receive a verbal update on this project and to agree any next steps.

58) Meeting Dates July 2025 Onwards:

To resolve on the 25/26 meeting dates. Suggested: 10th July, 11th September, 13th November, 15th January, 12th March 26, 14th May 26.

59) Verbal Reports:

To receive any verbal reports.

a) Chairperson's Report

b) Cemetery Report

- Looking for tenders for summer 2025 strimming / management

c) Highways / Parish Steward - Cllr Burrows

d) Rights of Way - Cllr Maxwell-Arnot

e) Flood Warden - Cllr Hartley

f) Parish Clerk's Report

- May 2025 Local Elections Reminder
- .gov email address

End of Formal Meeting

Future Meeting Dates:

- Thursday 13th March 2025
- Thursday 15th May 2025 - Annual Meeting